

**ACTS Board Meeting  
August 4, 2009**

**In attendance:** Sandy Nolan, George Watt, Fr. Pat, Katie Benning, Maria Lisowski, Mary Brockett, Frank Coenraad, John Boddy, Marilyn Monagle, Mark Kasberg (arrived late)

**Excused:** Vincent Lew, Kathie Brown

**Guests:** Kari Monagle, Debbie Augustus

**I. The meeting opened with prayer.**

**II. Minutes were discussed**

**III. Teen ACTS report**

The team was told they could arrive at noon and the Shrine would be closed to the public. Unfortunately, this did not happen, and the team had to wait several hours before they could move in. Tourists and busloads of people were present until 5:00 p.m. when the sign was finally posted that the Shrine was closed for a private retreat.

It would be ideal to have the facility usage donated at no charge since it is a Catholic retreat. The Shrine is ideal for teen retreats - Methodist camp is where they attend school camps and the facility does not lend itself to a spiritual retreat for teens.

There were 24 retreatants and 17 team members, which was an ideal number. This allowed everyone the opportunity to get to know one another. Kari used tent cards on tables to mix up the seating and this worked well.

A question was asked about siblings and multiple family members on team. Debbie explained how teams are selected - 1/3 are new to team, 1/3 are one time team members, and 1/3 are twice or more team members. Like all retreats, there are more people interested in being on team than there are openings for team, so they look at the teens participation on the retreat, their personality (are they outgoing? will they be able to minister to other teens?) and how they will work with the team in general. Many teens ask to be on team as soon as they hear the director has been selected, just as the men and women do with the adult retreats. If someone is really interested in being on team they should definitely let the director know.

The Bishop's presence was great - the teens think he is "cool" and "awesome", and enjoyed getting to know him on a personal level.

Registration - there was a question about the wait list. One mother had her daughter pack up her belongings and prepare to attend the retreat, even though she had been on two previous retreats and was #5 on the waiting list. The Board clarified the policy of wait list - a retreat should be CLOSED to any new retreatants ten days before the retreat. This information is on the registration form. Teen Retreats are different because most teens don't register until the last minute, so we will cap the retreat at 25 retreatants (the number we can comfortably fit at the Shrine facility). Once that number has been reached the retreat is closed. If someone cancels early enough they will be invited to attend the retreat in this order - those who have not yet been on a retreat are

always at the top of the wait list, followed by those who have attended one retreat, followed by those who have attended more than one retreat. *Under no circumstances* should a retreatant be sent out to camp that the director and team have not planned for.

Registration forms will need to be updated to reflect this information and will also ask for a teen's age. We will list the eligible ages for the retreat to "teens ages 15 (or entering their sophomore year) through 18."

Sandy will revise the registration form and send a copy to Lynne to update on the website. One other change will be which parish the retreatant belongs to, which will help Marilyn when she compiles the eligibility list for Board members and Directors. All registration forms will be sent directly to

A. **The bus driver** did not show up on Sunday, so community members arrived to transport retreatants back to the church. Mass began 20 minutes late for that reason. We discussed the possibility of having community members transport the teens but Board members preferred using the bus for the retreats due to concerns about liability, insurance, etc.

**IV. Return Reception** - we discussed the possibility of having receptions open to team, retreatants and family members only since the hall is unable to accommodate everyone who shows up for the retreats. By consensus, Board members want the potlucks to remain open to everyone and to continue providing a full range of food.

**V. Reminder to set up for Fr. Pat's "Fare Well" potluck and BBQ.** The Board is asked to set up the tables and chairs on Saturday, August 8, following the 5:30 p.m. Mass.

#### **VI. Fundraising**

A. **Cookbooks** - Maria is getting ready to begin advertising and promoting the gathering of recipes for the ACTS Cookbooks. This will begin in September. She will accept any and all recipes, but would like an explanation of why the recipe is significant to the person submitting it.

B. **Vests** - John showed us the two versions of the vest we will be selling as a fundraiser for ACTS. The vests can be ordered with either the ACTS logo or the St. Paul's logo - cost will be 45.00 with name, 40.00 without name. We will add \$5.00 to the cost for our profit. The vests must be prepaid. There are also bags available for 25.00 plus cost of logo.

**VII. Retreat dates** - George was able to confirm the retreat dates at the Methodist camp for the next two years:

2010 - Men's 4/22 - 4/25/2010

2011 - Men's - 5/12 - 5/15/2010

2010 - Women's 6/24 - 6/27/2010

2011 - Women's 6/23 - 6/26/2011

**VIII. Teen Retreat Dates** - George is working on the Teen ACTS retreat date at the Shrine, and will also notify the Shrine of the dates we'll need the chapel for footwashing and c.l. for all retreats.

**IX. Teen Board members** - it was decided to update the list from this past retreat and select teen representatives to the Board at our next meeting. We will also determine what the teen representative's role will be as Board members.

**X. Other Business** - Marilyn will compile a list of names for Director Eligibility. She will send out the list before the next meeting so members can pray over the names before we meet.

**Faith sharing for women** - Mary is working on organizing a women's faith sharing group.

**Family Activities** - some suggestions were:

- Picnic at Sandy Beach for ACTS members and their families
- Game Night - during the winter, in the parish hall.
- ACTS Caroling

**Volunteer opportunities** - Service Day - select a date before Thanksgiving when families can volunteer to help widows, widowers or others with yard work, housecleaning, maintenance and repair or whatever the needs are. Sandy will coordinate this effort. We'll discuss this further at our next meeting.

We need an accurate list from the Methodist camp of just how many beds are available so we can determine the cut-off number for our retreats.

**XI. Our next meeting will be September 1, 2009** at 6:30 p.m. in classroom #4.

**XII.** The meeting closed with prayer.